

REQUIREMENTS FOR
STANDARD SCHOOL PSYCHOLOGIST, PREKINDERGARTEN-12 CERTIFICATE
ARIZONA DEPARTMENT OF EDUCATION – CERTIFICATION UNIT

A School psychologist certificate is required for personnel whose primary responsibility is in the role of a school psychologist providing services that include but are not limited to the duties of student psychoeducational assessment, therapeutic consultation and intervention, and involvement in the process of determination of a student disabilities or disorders.

➤ **STANDARD SCHOOL PSYCHOLOGIST, PREKINDERGARTEN – 12 CERTIFICATE**

The Standard certificate is valid for 12 years and may be renewed.

Requirements for the Standard School Psychologist Certificate are:

1. A photocopy of your valid Arizona Department of Public Safety Identity Verified Prints (**IVP**) fingerprint card. For more information visit <http://www.azed.gov/educator-certification/fingerprint-clearance-card-ivp/>.

2. Option A or B.

Option A: Degree, Coursework and Internship or Experience (All requirements A-1 to A-3 must be met.):

A-1. A Master's or more advanced degree from an accredited institution. Official transcript(s) required.

A-2. **One of the following:**

- Completion of a graduate program in school psychology, consisting of at least 60 graduate semester hours. **OR,**
- Completion of a doctoral program in psychology and completion of a re-training program in school psychology from an accredited institution or Board-approved program with a letter of institutional endorsement from the head of the school psychology program. **OR,**
- Five years of experience within the last ten years working full time in the capacity of a school psychologist in a school setting serving any portion of grades kindergarten through twelve. Please submit a verification letter, completed and signed by District Superintendent or Personnel/HR Director to verify experience. **OR,**
- Verification of a Nationally Certified School Psychologist (NCSP) Credential. **OR,**
- Verification of a diploma in school psychology from the American Board of School Psychology.

A-3. Internship or experience. **One of the following:**

- A verification letter from a **university** department chair or designee verifying completion of a supervised internship of at least 1,200 clock hours with a minimum of 600 clock hours in a school setting. Note: This verification letter is required in addition to the official transcripts documenting the internship. **OR,**
- Three (3) years of experience as a **certified** school psychologist within the last ten years may be substituted for the internship requirement. Submit a verification letter, completed and signed by District Superintendent or Personnel/HR Director and proof that you were certified while you were working as a school psychologist..

Option B. Out-of-State Certification:

B-1: The applicant holds a valid, comparable School Psychologist certificate in another state and is in good standing with that other state. Submit **one** of the following:

- A photocopy of your valid, comparable out-of-state School Psychologist certificate and the official transcripts documenting completion of the School Psychologist preparation program that qualified you for the out-of-state certificate; **or**
- An official letter from the educator certification office that issued the comparable out-of-state School Psychologist certificate verifying that you are in good standing in that state and that your certificate is comparable to a Standard School Psychologist certificate.