

## **GUIDELINES FOR RESEARCH PAPER REVIEW FOR THE AASP STUDENT AND PRACTITIONER RESEARCH AWARDS**

1. Review of the papers will be double-blind (i.e., reviewers will not know the identities of the writers and writers will not know the identities of the reviewers).
2. Reviewers will be appointed by the Professional Development and Advancement Committee chair, in consultation with the immediate past president of AASP. Reviewers will consist of AASP members who have conducted research and/or have had upper level graduate training in research methods. Whenever possible, reviewers will include AASP members with knowledge and expertise in the topic areas of the papers to be reviewed. When choosing reviewers, AASP Board members will receive priority consideration.
3. Each paper will be reviewed by three reviewers. If possible, the same three reviewers will review every paper submitted for a single award. This may be unrealistic, however, if there is a large number of submissions.
4. Each reviewer will award points to a paper according to the following guidelines:
  - a. Up to 25 points for relevance to the practice or theoretical foundations of school psychology.
  - b. Up to 25 points for presentation of the theoretical basis for the paper.
  - c. Up to 25 points for organization and clarity of presentation.
  - d. (1) For a data based paper, up to 25 points for appropriateness of research design and data analysis.  
(2) For a non-data based paper, up to 25 points for integration of prior research with the author's thesis.
5. Points from the three reviewers for each paper will be totaled by the Professional Development and Advancement Committee chair to determine the highest scoring entry. In the event of a tie, the immediate past president of AASP will break the tie.
6. Each of the three reviewers who has read the highest scoring entry will be asked by the Professional Development and Advancement Committee chair to vote whether the highest scoring entry should be granted the award. If a majority of those reviewers votes affirmatively, the award will be granted. If the majority votes negatively, no student award will be given that year.
7. The decision of the reviewers is final.
8. Students may submit only one paper per year and may receive the student award only once. Practitioner applicants may submit only one paper per year, and may receive the award only once in a three-year period.
9. These guidelines will be published in the Intervention newsletter with a call for papers for the research awards. Research award guidelines will also be posted on the AASP website at [www.aasp-az.org](http://www.aasp-az.org).